



Mars Academy

Morality • Academics • Reasoning • Social Action

STAFF APPLICATION CHECKLIST

- STAFF APPLICATION
- EXPLANATIONS OF YES ANSWERS TO BACKGROUND ?'S
- RESUME
- COPIES OF TRANSCRIPTS
- COPIES OF STATE/NATIONAL TEACHERS EXAMINATION RESULTS
- COPIES OF CERTIFICATIONS
- THREE LETTERS OF REFERENCE
- STATEMENT OF PHILOSOPHY OF EDUCATION
- COVER LETTER

PLEASE NOTE:

All application materials become the property of Mars Academy. None will be returned. Providing any false or misleading information on this application or in the application or employment screening process shall be fully sufficient grounds to refuse to employ the applicant, or, if the applicant has been employed, to immediately dismiss the applicant/employee.

Employment cannot be finalized until the applicant has completed and met requirements for complete background checks and fingerprinting.

Please submit all staff application materials to:

Mars Academy
Employment Office
P.O. Box 572572
Tarzana, CA 91357-2572
info@MarsAcademy.org
818/344-7838